

## MINUTES No. 338/ZA-01.03/05

**of the meeting of the procurement committee about consideration of the bids at the selection stage on the public request for proposals for the right to conclude a contract for providing the services of informational support in Ghana, Kenya, Nigeria, Rwanda, South Africa, Zambia for Rosatom Central and Southern Africa**

Johannesburg

August 16, 2019

The procurement is being held in accordance with Rosatom Procurement Standard (Procurement Regulations), as amended by Resolution of the Supervisory Board of Rosatom State Corporation (Minutes dated 07.02.2019 № 112).

**Information about procurement:**

**The Customer acting as Procurement Organizer:** Rosatom Central and Southern Africa (Pty) Ltd.

**Form and method of procurement procedure:** public one stage request for proposals without pre-qualification selection.

**Subject matter of the procurement:** the right to conclude a contract for providing the services of informational support in Ghana, Kenya, Nigeria, Rwanda, South Africa, Zambia for Rosatom Central and Southern Africa.

**Subject matter of the contract:** providing the services of informational support in Ghana, Kenya, Nigeria, Rwanda, South Africa, Zambia for Rosatom Central and Southern Africa.

**The initial (maximum) contract price:** 347 856,00 US Dollars including VAT and all applicable taxes.

**Time frames for provision services:** 12 calendar months from the date of the contract's conclusion.

**Place of provision of services:** in accordance with the Part 3 "Draft Contract" of Volume 1 of the Procurement Documentation.

**Contents and scope of services:** all necessary information is given in Volume 2 of the procurement documentation.

The public notice about the request for proposals and the procurement documentation were published on 09 of July 2019 on the Internet on the official site [zakupki.rosatom.ru](http://zakupki.rosatom.ru) (№190709/5534/049) and on the regional website <http://rosatomafrica.com>.

The meeting of the Procurement Committee is held at 11:00 (local time) on 16 of August 2019 at the address: 7th Floor, Sandton City Office Tower, Sandton City, Johannesburg, Gauteng, 2196.

The quorum is present.

1. According to the minutes of opening of envelopes with bids № 338/ZA-01.03/3 of July 30, 2019, totally were submitted envelopes with bids by the following bidders:

№ as per envelopes register	Name of participant of public request for proposals	Registered and actual address of participant of public request for proposals	Price of bid proposed by participant of public request for proposals; Date and time of submission the bid
1	Creative Project Agency LLC	Legal address: Russia, 105082, Moscow, Friedrich Engels st. d. 56 p. 1 floor 2 office 116 Actual address: Russia, 105082, Moscow, Friedrich Engels st. d. 56 p. 1 floor 2 office 116	<b>304 200,00 US Dollars</b> incl. VAT and all applicable taxes
			Date and time of submission the bid: July 29, 2019, 10-40
2	ZINDELA COMMUNICATIONS (PTY) LTD	Registered office address: 60 Margaret, Meredale, 2019, RSA Actual address: Block 4, 150 Rivonia Road, Sandton, 2057, RSA	<b>347 800 US Dollars</b> incl. VAT and all applicable taxes
			Date and time of submission the bid: July 30, 2019, 11-40

2. According to the minutes of consideration of the bids at the selection stage № 338/ZA-01.03/04 dated 12.08.2019, the procurement committee made the follow decisions:

2.1. To admit the participant Creative Project Agency LLC who meets the requirements established by the procurement documentation and who submitted the bid that meets the requirements established by the procurement documentation, to further participation in the request for proposals.

2.2. On the basis of clause 7.5 of Part 1 of Annex 12 of the Rosatom Procurement Standard (RPMS) and clause 8.5 of Part 2 of Volume 1 of the Procurement documentation, to send to the procurement bidder ZINDELA COMMUNICATIONS (PTY) LTD a request for missing documents.

3. Based on the results of consideration of the bids at the selection stage, taking into account the results of the request for missing documents, the procurement committee made the follow decision:

3.1.1. On the basis of clause 8.3 a) of Part 1 of Annex 12 of the RPMS and clause 9.3 a) of Part 2 of Volume 1 of the Procurement documentation to deny admission to further participation in the public request for proposals to the procurement bidder ZINDELA COMMUNICATIONS (PTY) LTD. The follow documents are absent in the procurement bid and were not provided in response to the request for missing documents:

- copies of documents confirming state registration of the company Africa Practice limited specified as a subcontractor under the Form 5 “Plan for assignment of types and scopes of work among the procurement participant and its joint contractors” and the Memorandum of understanding between Zindela Communications and Africa Practice Limited required in accordance with clause 2.1) of subsection 2.1.1 of part 1 volume 1 of the procurement documentation;
- copies of constituent documents for the companies Africa Practice limited and Africa is Open for business (PTY) Ltd specified as subcontractors under the Form 5 “Plan for assignment of types and scopes of work among the procurement participant and its joint contractors” and the Memorandums of understanding required in accordance with clause 2.1) of subsection 2.1.1 of part 1 volume 1 of the procurement documentation;
- copies of the documents confirmed the experience in performing contracts indicated in the Form 4:
  - documents which confirm the scope of services executed under the contract are signed by the parties to the contract and specify the following data: contract details (number and date); list of services performed; the country of services performed;
  - documents which confirm completion of services are executed under the contract for the purposes of financial reporting, are signed by the parties to the contract and specify the following data: contract details (number and date); list of services delivered and accepted by the customer under the contract,
 required in accordance with clause 3.1) of subsection 2.1.1 of part 1 volume 1 of the procurement documentation;
- the «Form of comparison of finance results of the participant of competitive bidding (non-resident of the Russian Federation) with figures given in the financial statements in accordance with RAS or IFRS» required in accordance with clause 1.7) of subsection 2.1.1 of part 1 volume 1 of the procurement documentation.

Due to the fact that the only bidder was admitted to the public request for proposals, as per sub-paragraph б) of paragraph 1.2, part 1 of article 6.4 of RPMS, the public request for proposals is recognized failed.